



HARRY RANSOM CENTER

THE UNIVERSITY OF TEXAS AT AUSTIN

Materials Use Policy for Electronic Files in Ransom Center Collections

The Harry Ransom Center carefully regulates the use of materials in its collections. Policies governing access, photo-duplication, and publication of materials are established by the Director with the advice of the Center's Public Use Committee and the Office of General Counsel of The University of Texas System. The full Materials Use Policy should be reviewed here:
[http://www.hrc.utexas.edu/research/forms/pdf/HRC Materials Use Policy.pdf](http://www.hrc.utexas.edu/research/forms/pdf/HRC_Materials_Use_Policy.pdf).

The following additional use restrictions apply to electronic files in Ransom Center collections:

- Access to original disks and forensic disk images is restricted.
- Copying files, including screenshots and printouts, is not permitted; taking digital photographs of the computer screen is allowed after completing and agreeing to the Digital Camera Use Policy:
[http://www.hrc.utexas.edu/research/forms/pdf/HRC Digital Camera Use Policy.pdf](http://www.hrc.utexas.edu/research/forms/pdf/HRC_Digital_Camera_Use_Policy.pdf).
- Use of electronic files requires Harry Ransom Center authorization, separate from any applicable copyright permissions. Notification of intent to use materials forms are available at
<http://www.hrc.utexas.edu/research/forms/>

I have read and will comply with these policies.

Signature:

Printed Name:

Date: