



Internship in Data & Assessment

As a Data & Assessment intern, you will create data visualizations using instructional data, assess the method of instructional data collection, and work with graduate research assistants and members of the instruction team. You will also have the opportunity to assist with answering research queries from HRC patrons, including learning the workflow, paging requested materials, and conversing with patrons in-person and online.

This internship is designed to center diversity in a cultural heritage institution. You will work on data collection and visualization methods to assess the diversity of materials used in Harry Ransom Center instruction.

Learning outcomes:

Interns will learn how to:

- Function as a professional within a library-archive-museum environment.
- Increase their awareness of current and practical issues and trends in data collection and visualization for cultural heritage institutions.
- Work with staff members in a variety of departments and at a variety of levels.
- Fulfill a patron request for collection information and materials.

Possible tasks/responsibilities:

- Review instructional data
- Create visualizations using software for internal and instructional use
- Present work to an audience
- Create data collection schema
- Compile notes about current data collection and teaching practices at the Harry Ransom Center
- Research and find relevant materials for patron request

Preferred Qualifications:

- Strong time management
- Strong organization
- Interest in data storytelling
- Excellent verbal and written communication skills
- Proficient in Microsoft Word, PowerPoint, Excel

Example career fields: Digital Librarian, Reference Librarian, Data Scientist, School or Archive Instructor